

# ULSTER COUNTY BOARD OF HEALTH

December 14, 2015

## AGENDA

### CALL TO ORDER

- **OLD BUSINESS**

- a. Approval of the September 2015 minutes

- **NEW BUSINESS**

- a. Board Items:

- Nomination and Vote of 2016 Officers
- Vote on 2016 Board of Health Meeting Schedule

- b. Medical Examiner Report

- c. Patient Services Report:

- Influenza surveillance NYS and UC  
Staff vaccination status Article 28 & 36  
County Flu POD stats
- Credential 2015 Dr. M. Montera (D&TC)

- d. Environmental Health Report:

- Sanitary Code Amendments

### MEETING CONCLUSION



**Ulster County Board of Health  
December 14, 2015**

**Members PRESENT:** Anne Cardinale, RN GCNS-BC, Board Member  
Peter Graham, ESQ, Board Member  
Marc Tack, DO, Chairman  
Walter Woodley, MD, Board Member  
Dominique Delma, MD, Secretary

**DOH/DMH PRESENT:**  
Nereida Veytia, Deputy/Patient Services Director

**GUESTS:** Lee Cane, League of Women Voters

**ABSENT:** None

**EXCUSED:** Mary Ann Hildebrandt, MPA, Board Member  
Elizabeth Kelly, RN, Board Member  
Douglas Heller, MD, Medical Examiner  
Shelley Mertens, Environmental Health Director  
Amy McCracken, Deputy Commissioner of MH  
Carol Smith, MD, MPH, Commissioner of Health

**I. Approval of Minutes:** A motion to approve the September 2015 minutes was made by Mr. Graham, seconded by Ms. Cardinale and unanimously approved.

**II. New Business:**

- **Nomination and Vote of 2016 Officers:**

- Chair: A nomination was made to elect Dr. Woodley as the Board of Health Chair for 2016, a motion was made by Mr. Graham to accept this nomination, and it was seconded by Dr. Tack and unanimously approved.

- Vice Chair: A nomination was made to elect Dr. Delma as the Board of Health Vice-Chair for 2016, a motion was made by Mr. Graham to accept this nomination, and it was seconded by Dr. Woodley and unanimously approved.

- Secretary: A nomination was made to elect Ms. Hildebrandt as the Board of Health Secretary for 2016, a motion was made by Ms. Cardinale to accept this nomination, and it was seconded by Dr. Tack and unanimously approved. Ms. Hildebrandt was not at the meeting for this vote. The Commissioner's office will contact Ms. Hildebrandt to advise her of the Board's nomination and vote. Pending Ms. Hildebrandt's acceptance of the position, the Board's vote will stand.

- **Board of Health Terms:** The Board inquired as to the terms of the Board Members. The Commissioner's office reviewed each Board Member's terms.
- **Board of Health Meeting Schedule:** The proposed 2016 Board of Health Meeting Schedule was distributed and reviewed (see attached). A motion was made to accept the meeting schedule by Dr. Tack, seconded by Dr. Delma and unanimously approved.

### III. Agency Reports:

#### b. Medical Examiner's Report:

- The monthly Medical Examiner's report was distributed and reviewed (see attached).
- A discussion ensued regarding the higher volume of Medical Examiner calls, autopsies and suicides as opposed to prior years. The Board was interested in identifying the resources available for suicide prevention. There was also a discussion about cases which involved a substance. Further discussion was tabled until the next meeting when the Commissioner was in attendance.

#### c. Patient Services Report:

- **Influenza Surveillance NYS and UC:**
  - The NYS Department of Health Weekly Influenza Surveillance Report was distributed and reviewed (see attached). To date there have been five (5) confirmed cases in Ulster County.
  - To date there are twenty-nine (29) out of thirty-four (34) Article 28 & 36 employees who have received their yearly flu vaccination. The status of five (5) employees is still pending.
- **Physician Credentialing:** Ms. Veytia reviewed the credentialing for Dr. Montera who provides STD treatment and HIV testing. NYS Article 28 Diagnostic and Treatment Center Policy require physicians providing medical treatment at a clinic, be a licensed physician with proof of current registration. A motion was made by Mr. Graham to accept Dr. Montera for continued employment at the aforementioned clinics. Dr. Delma seconded the motion and it was unanimously approved.

#### d. Environmental Health Report:

- **Sanitary Code Amendments:** Ms. Mertens reviewed the proposed Sanitary Code Amendments with the Board (see attached). The Board recommended that Section 5.1.1, 3<sup>rd</sup> paragraph should read "For new construction only". A motion was made to accept and move forward with the amendments including the Board's recommendation by Dr. Tack, seconded by Mr. Graham and unanimously approved.
- **Sanitary Code Next Steps:** The Commissioner's Office will work the County Attorney's office to begin the next steps of the approval process for the Amendments.

**Meeting Adjournment:** A motion was made by Dr. Tack to adjourn the meeting; the motion was seconded by Dr. Delma and unanimously approved.

**Next Meeting:** The next meeting is scheduled for January 11, 2016.

Respectfully submitted by:

  
Katrina Kouhout

Secretary to the Commissioner of Health and Mental Health  
On behalf of UC Board of Health

## **Schedule for Board of Health Meetings – 2016**

To be held on the **second Monday** of the month

6:30 PM

Ulster County Golden Hill Office Building  
239 Golden Hill Lane  
Kingston, NY 12401

January 11, 2016

February 8, 2016

March 14, 2016

April 11, 2016

May 9, 2016

June 13, 2016

July 11, 2016

August 8, 2016

September 12, 2016

**\*\*October 3, 2016 – FIRST MONDAY**

November 14, 2016

December 12, 2016

**\*\*Due to the holiday, this meeting is being held on the 1<sup>st</sup> Monday of the month.**

### Medical Examiner's Report

Year	Call Received		Site Visits		Autopsies		Suicides		Motor Vehicle		Homicide	
	2014	2015	2014	2015	2014	2015	2014	2015	2014	2015	2014	2015
January	29	35	0	1	7	8	1	0	0	0	0	0
February	28	34	5	3	11	8	1	0	0	0	1	0
March	29	34	6	7	7	11	0	2	1	0	0	0
April	24	27	2	1	8	5	2	2	1	0	0	0
May	26	38	4	7	7	17	2	2	0	0	0	0
June	21	35	3	2	9	15	2	5	0	1	0	0
July	21	19	1	N/A	6	9	3	0	0	N/A	1	0
August	27	32	3	3	6	15	0	3	2	2	0	0
September	23	34	4	6	7	13	3	2	0	1	0	0
October	31	29	3	3	9	14	2	2	0	0	0	0
November	31		5		9		5		0		0	
December	29		2		7		1		1		0	
<b>Total</b>	<b>319</b>	<b>317</b>	<b>38</b>	<b>33</b>	<b>93</b>	<b>115</b>	<b>22</b>	<b>18</b>	<b>5</b>	<b>4</b>	<b>2</b>	<b>0</b>

# Weekly Influenza Surveillance Report

The New York State Department of Health (NYSDOH) collects, compiles, and analyzes information on influenza activity year round in New York State (NYS) and produces this weekly report during the influenza season (October through the following May).<sup>1</sup>

## During the week ending December 5, 2015

- Influenza activity level was categorized as geographically sporadic<sup>2</sup>. Sporadic activity has been reported for nine consecutive weeks.
- There were 63 laboratory-confirmed influenza reports, a 7% increase over last week.
- Of the 1,135 specimens submitted to NYS WHO/NREVSS laboratories, 8 (0.70%) were positive for influenza.
- Of the 5 specimens submitted to Wadsworth Center, none were positive for influenza.
- Reports of percent of patient visits for influenza-like illness (ILI<sup>3</sup>) from ILINet providers was 1.64%, which is below the regional baseline of 2.3%.
- The number of patients hospitalized with laboratory-confirmed influenza was 23, a 5% increase over last week.
- There have been no influenza-associated pediatric deaths reported this season.

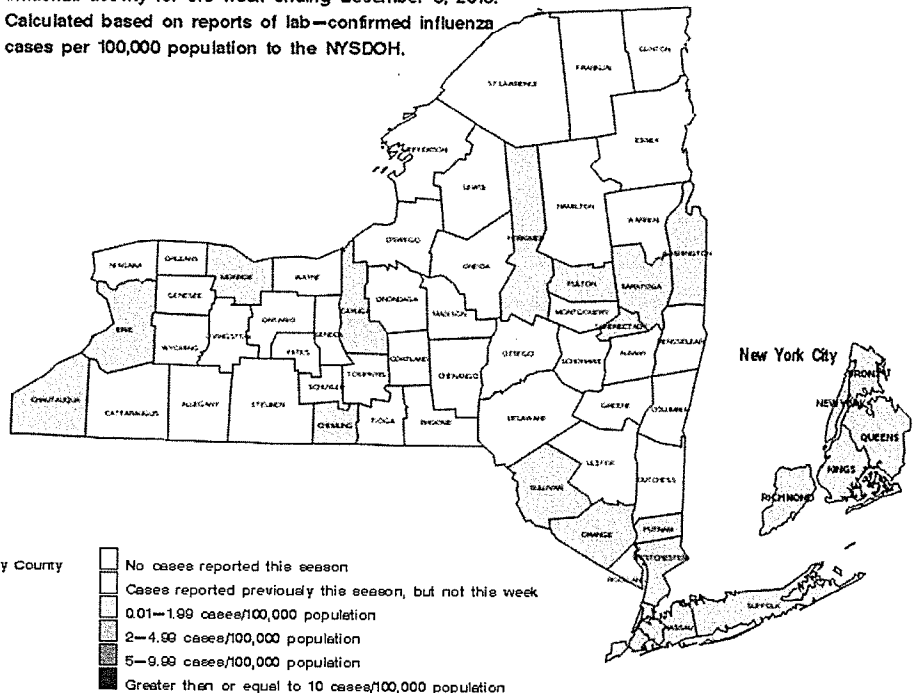
## Laboratory Reports of Influenza (including NYC)

Influenza activity for the week ending December 5, 2015.  
Calculated based on reports of lab-confirmed influenza cases per 100,000 population to the NYSDOH.

All clinical laboratories that perform testing on residents of NYS report all positive influenza test results to NYSDOH.

- 21 counties reported cases this week.
- Incidence ranged from 0.11-0.36 cases/100,000 population.

Note: Hamilton county's population is less than 5,000, therefore one positive case is equal to 21/100,000.



<sup>1</sup> Information about influenza monitoring in New York City (NYC) is available from the NYC Department of Health and Mental Hygiene website at: <http://www.nyc.gov/html/doh/>. National influenza surveillance data is available on CDC's FluView website at <http://www.cdc.gov/flu/weekly/>.

<sup>2</sup> No Activity: No laboratory-confirmed cases of influenza reported to the NYSDOH.

Sporadic: Small numbers of lab-confirmed cases of influenza reported.

Local: Increased or sustained numbers of lab-confirmed cases of influenza reported in a single region of New York State; sporadic in rest of state.

Regional: Increased or sustained numbers of lab-confirmed cases of influenza reported in at least two regions but in fewer than 31 of 62 counties.

Widespread: Increased or sustained numbers of lab-confirmed cases of influenza reported in greater than 31 of the 62 counties.

Increased or sustained is defined as 2 or more cases of laboratory-confirmed influenza per 100,000 population.

<sup>3</sup>ILI = influenza-like illness, defined as temperature 100° F with cough and/or sore throat in the absence of a known cause other than influenza



## Sanitary Code

Shelley K Mertens to: Clinton G Johnson, Carol Smith, Katrina A Kouhout, Eric V Stock

09/01/2015 10:22 AM

From: Shelley K Mertens/Health Department/Ulster County  
To: Clinton G Johnson/County Attorney/Ulster County@Ulster County, Carol Smith/Health Department/Ulster County@Ulster County, Katrina A Kouhout/Health Department/Ulster County@Ulster County, Eric V Stock/County Attorney/Ulster County@Ulster County

The following is a brief synopsis of the changes to the Sanitary Code by Article:

### Article IV - Public Drinking Water Supplies

- 4.6.5 Removed payment of an application fee must be submitted, as required by the Commissioner/Director.
- 4.9.0 Removed the word natural.

### Article V - Water Well Construction

- 5.1.1 Scope was added as discussed.
- 5.2.1 The definition of an Abandoned Well was left in the code as 5.6.0 was added to cover the abandonment of individual wells.
- 5.2.5 Definition of Individual Water Supply was added.
- 5.4.0 Construction Requirements was revised as discussed. The requirement to have the well driller registered by the Ulster County Department of Health was eliminated.
- 5.6.0 Abandonment of a water well was added to ensure that wells were abandoned in accordance with the NYSDOH requirements. The permitting requirements by UCDOH was however removed as discussed.

### Article VI - Waste Facilities and Disposal

- 6.1.0 This section was modified to remove NYCDEP information.
- 6.2.12 100% reserve area requirement was added.

### Article VII - Realty Subdivisions

- 7.2.9 100% reserve area requirement was added.
- 7.2.13 The requirement to have a useable area of 12,500 square lot per foot was added.

Please let me know if you have any questions. Thanks.

Shelley K. Mertens, P.E.  
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